



Community Services School

1102 Telephone Rd Houston, TX 77023

Telephone: 713-967-5285

Dr. Stephen MacLauchlan, Principal

Christi Machelie Brewster, RN – PRS Nurse Consultant

"A K-12 HISD school meeting the needs of the Community in a non-traditional setting."

PREGNANCY RELATED SERVICES PARENT AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS

Purpose for release of records:

Communication between the school and medical practitioner is necessary to provide appropriate educational services (Pregnancy Related Services and Compensatory Education Home Instruction) for the student and to apprise the medical practitioner of the educational options available to the student.

Student: _____ D.O.B.: _____ Grade: _____

School: _____ Date: _____

I grant permission for the release of medical records and physician's recommendations:

From: (Medical Practitioner's Name and Address)

To: (School Nurse/Campus Designee)

Telephone: _____

Telephone: _____

Signature of Parent/Guardian, or Student if age 18 or older

Date



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Medical Practitioner's Report of Eligibility Documentation for Pregnancy Related Services (PRS)

Student: _____ I.D. #: _____ D.O.B.: _____

School: _____ Grade: _____

Address: _____ Home Phone: _____

Parent/Guardian: _____ Work Phone: _____

Address: _____ Cell Phone: _____

This student has voluntarily applied for services through the Pregnancy Related Services Program (PRS). The information requested below is needed to determine eligibility for these services.

Is student pregnant? Yes ☐ No ☐

If yes, approximate due date: _____

Comments _____

PRINTED Name of Medical Practitioner

Signature of Medical Practitioner

Medical Practitioner's Address

City

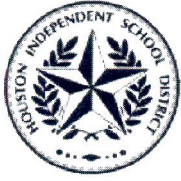
State

Zip

Medical Practitioner's Telephone Number

Fax

Date



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Responsibilities of Parents/Guardians of Students Receiving PRS/CEHI Services

Dear Parent / Guardian,

As a participant in HISD's Pregnancy Related Services (PRS) program, your daughter will be provided a Compensatory Education Home Instruction (CEHI) Teacher to work with her at home until she is able to return to school. Your daughter will receive instruction according to Community Services School guidelines, covering core subjects that can feasibly be continued in the home environment. During the period she actively receives instruction at home, your daughter is considered to be "present" for attendance accounting purposes.

The entire Community Services staff and CEHI Teachers are dedicated to ensuring that your student receives the maximum benefit of this program. In order for her to meet the high expectations of the program you, your daughter, and members of your household are requested to do the following:

1. IT IS **MANDATORY** to have a **responsible adult** also present in the home during each instructional session with a student. CEHI Teachers will **not** enter the home without an adult present. Under no circumstances will instruction occur if a responsible adult is not present.
2. Prepare and have ready an area in the home that is conducive to learning. Provide a cleared table for the student and teacher to use.
3. Ensure **uninterrupted** class and study periods, i.e., not allowing visitors, socializing, calls, distractions, entertainment media, or other conditions to create an unsafe or uncooperative environment during instruction.
4. Provide assistance and encourage your child to **complete assigned work**. Assignments are closely monitored and must be completed on time. Assignments may include online instruction.
5. Notify the CEHI Teacher if a scheduled instructional session must be cancelled by contacting the teacher at least 24 hours in advance and provide a **written excuse**. Missed sessions affect the student's attendance.
6. Keep the CEHI Teacher informed of any changes in your child's medical condition that may affect instruction.
7. Sign the CEHI Teacher's Time Sheet to verify that you or another responsible adult were present and that instruction was provided for each session. Students are expected to be **present and participating 100%**.

Reminders:

If there are problems, questions, or feedback please contact Community Services School, 713-967-5285

When CEHI ends, you or your daughter **MUST** report to the School Nurse/designee the day she re-enters school.

An updated "Physician's Medical Report" must be completed if services are continued beyond the physician's anticipated date of return. Extensions of services beyond six weeks postpartum are reviewed by the School Nurse/designee and the PRS Nurse Consultant at Community Services.

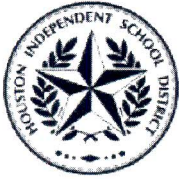
Your cooperation in this program is greatly appreciated. Please keep your copy for future reference.

Community Services School Administration, Staff, and Teachers

Parent/Guardian _____

Student _____

Our signatures indicate our agreement to follow the guidelines stated above.



Escuela de Servicios Comunitarios
1102 Telephone Rd Houston, Texas 77023 HISD Ruta 7
Teléfono: 713-967-5285
Dr. Stephen MacLauchlan, Directora

Servicios de apoyo en la comunidad en casa, hospital y agencias a estudiantes que son padres

Responsabilidades de los padres, tutores o estudiantes que reciben los servicios PRS/CEHI

Estimado padre o tutor,

Como integrante del programa de servicios relacionados durante el embarazo de HISD, (*Pregnancy Related Services, PRS*), su hija recibirá un maestro de Instrucción compensatoria en casa (*Compensatory Education Home Instruction, CEHI*). Esto significa que un maestro(a) trabajará con ella en su casa, hasta que pueda regresar a la escuela. Su hija va a recibir instrucción de acuerdo a las directrices de la Escuela de Servicios Comunitarios en donde se estudiarán las materias básicas y accesibles en su casa. Durante el período que activamente reciba la instrucción en casa, su hija será considerada "presente" a efectos contables de asistencia.

Todos los integrantes de los Servicios a la Comunidad y los profesores CEHI, están dedicados para que su hija reciba el máximo beneficio de este programa. Para que ella pueda cubrir las altas expectativas del programa, solicitamos que usted, su hija y los miembros de su familia realicen lo siguiente:

1. **ES OBLIGATORIO que esté presente un adulto responsable en casa durante cada sesión de instrucción. Los maestros CEHI no entrarán a la casa a menos que esté un adulto presente. Bajo ninguna circunstancia se iniciará la instrucción sin un adulto presente.**
2. Adecúe y tenga listo un espacio en casa para el aprendizaje. La alumna necesitará una mesa despejada para recibir la instrucción del maestro(a).
3. No permitirá **interrupciones** en los períodos de estudio; es decir, no permitirán visitas, socializar, llamadas, distracciones, medios de entretenimiento u otras condiciones que interrumpan la instrucción.
4. Prestará asistencia y alentará a su hija, para que complete **los trabajos**. Deberá completar las tareas en el tiempo estipulado y puede incluir instrucción en línea.
5. Notificará al maestro CEHI si una sesión programada de instrucción será cancelada, llamará al maestro(a) por lo menos 24 horas de anticipación y ofrecerá una **excusa por escrito**. Las sesiones perdidas afectan la asistencia del estudiante.
6. Mantenga el Maestro(a) CEHI informado de cualquier cambio en la condición médica de su hija que pueda afectar la instrucción.
7. Firmará la hoja de tiempo CEHI del maestro(a) para comprobar que usted u otro adulto responsable estuvieron presentes y se proporcionó la instrucción. Los estudiantes deben estar **presentes y participar al 100%**.

Recordatorio:

Si tiene preguntas o comentarios o si hay problemas, por favor póngase en contacto con la Escuela de Servicios Comunitarios, 713-967-5285

Cuando terminan los servicios CEHI, usted o su hija **deberán** informar a la enfermera de la escuela, el día en que regresará a la escuela.

El médico deberá elaborar un "Informe físico" si los servicios continuarán por más tiempo de la fecha prevista para regresar. La enfermera de la escuela y la enfermera consultante PRS de los Servicios Comunitarios evaluarán las extensiones de los servicios adicionales de seis semanas después del parto.

Apreciamos su cooperación en este programa. Por favor, guarde esta información para su referencia.

Administración, personal y maestros de la Escuela de Servicios Comunitarios

Padres/Tutor _____ Estudiante _____
Nuestras firmas indican nuestro acuerdo de seguir las pautas indicadas arriba.